

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE COMMITTEE AND WORKSHOP
APPROVED MONTHLY COMMITTEE MINUTES

Meeting Date/Time: June 4, 2020 (3:00PM) via Zoom.

FROM: Rita Castle Smith, Chair and Secretary Committee: CDD Landscape Committee

Attendees: Rita Castle Smith, Scott Verrill, Laura Filler, Paul Fisher (Liaison).

The notice of the meeting was posted as per CDD requirements.

A quorum was established to conduct committee business.

Public comments on June 4, 2020 Agenda: None.

Voted and Recommended Action of the Committee:

1. The committee unanimously approved/adopted the June 4, 2020 revised Agenda.
2. The Committee unanimously waived the reading and approved the May 7 & May 20 (continuance), 2020 minutes.
3. The committee reviewed and unanimously recommended approval of several pending invoices as per Board Liaison request.

Minutes Indicating the status of other priority projects, issues and/or discussion:

UNFINISHED BUSINESS:

-- Landscaping: BrightView (BV) Account Manager participated in the discussions.

--The committee reviewed the status of pending/recent work proposals, including pool sod replacement, irrigation repairs, Community Center planting beds, and several tree-related items.

--Flower change-out at front gate beds has been scheduled. Beds will be prepared, weed control applied, Pentas installed and beds mulched as soon as possible.

--The committee reviewed the status of tall palm tree trimming. Washingtonians in Boulevard median will be trimmed ASAP to address falling seed pods and boots during hurricane season.

--Lighting Issues:

--Status of commercial side entry/exit walls discussed. Maintenance Supervisor to schedule electrician to install fixtures and BV will trim down shrubs to avoid light interference.

--Lighting contractor will secure up-lighting along boulevard median during Washingtonian trim.

NEW BUSINESS:

--The committee reviewed the agenda for RFP meeting with interested vendors. RFP Proposal posted to CDD website and available in CC office.

--The committee reviewed pending Invoices for payment.

PUBLIC COMMENTS: NONE.

MEETING ADJOURN: The committee adjourned the meeting on June 4, 2020 at 4:00 PM.

Submitted by Rita Castle Smith, Chair.